

# *Santa Rosa County Building Inspection Department*

## **RESIDENTIAL DEMOLITION PERMIT APPLICATION**

### **SUMMARIZED CHECK LIST FOR SUBMITTING DEMOLITION APPLICATION**

1. **DEMOLITION PERMIT APPLICATION.** A current Demolition Permit Application form is to be completed and submitted for all demolition projects. Please use the appropriate form.
2. **PARCEL NUMBER & STREET ADDRESS.** The Parcel Number (Tax ID number) from the Property Appraiser (983-1880) and the assigned street address from the Addressing Coordinator (981-7150) are required.
3. **SEPTIC TANK ABANDONMENT PERMIT.** A copy of the Septic Tank Abandonment Permit is required, for properties on Septic Tank may be obtained from Environmental Health (983-5275 or 934-5177),
4. **CITY APPROVAL.** If the project is located within the city limits of Milton, Gulf Breeze, or Jay, prior approval is required. The city documents and/or approval stamps are required to be submitted by the customer to this office when applying for a Demolition Permit.
5. **DEP APPROVALS.** Federal and State regulations require the owner of a building to be demolished or the demolition contractor to file a notice with the Florida DEP concerning asbestos in the building. The notice must be filed even if there is no asbestos in the building. (See DEP form 62-257-900(1))



**Building Inspection Department  
Residential Demolition  
Permit Application**

**Contractor Information**

☐ Owner/Builder (No Information Required)

Applicant:

Contractor State Registration #:

Company Name:

Mailing Address:

City:

State: Zip:

Phone #: ( ) -

Fax #: ( ) -

**Property Owner Information**

Name:

Address:

Address 2:

City:

State: Zip:

Phone #: ( ) -

**Proposed Improvement Location**

☐ Same as owner's address

Physical Address:

City: Zip:

Subdivision:

Parcel ID #: - - - - -

**Project Information**

Cost of Project: \$ \_\_\_\_\_

**If applicable, septic tank abandonment permit  
and DEP approval must be attached.**

**Driving Directions:**

**Scope of Work: (Please describe what is to be demolished)**

**Asbestos Notification Statement.**

Per section 105.9 of the Florida Building Code, each permit for the demolition or renovation of an existing structure shall contain an asbestos notification statement which indicates the owner's or operator's responsibility to comply with the provisions of s. 469.003 and to notify The Department of Environmental Protection of her or his intentions to remove asbestos, when applicable, in accordance with state and federal law.

**469.003 License required.**

- (1) No person may conduct an asbestos survey, develop an operation and maintenance plan, or monitor and evaluate asbestos abatement unless trained and licensed as an asbestos consultant as required by this chapter.
- (2) (a) No person may prepare asbestos abatement specifications unless trained and licensed as an asbestos consultant as required by this chapter.  
(b) Any person engaged in the business of asbestos surveys prior to October 1, 1987, who has been certified by the Department of Labor and Employment Security as a certified asbestos surveyor, and who has complied with the training requirements of s. 469.013(1)(b), may provide survey services as described in s.255.553(1), (2) and (3). The Department of Labor and Employment Security may, by rule, establish violations, disciplinary procedures, and penalties for certified asbestos surveyors.
- (3) No person may conduct asbestos abatement work unless licensed by the department under this chapter as an asbestos contractor, except as otherwise provided in this chapter.

**I certify that I have read and understand and will comply with the provisions of this asbestos notification statement and that I will comply with all state and federal regulations pertaining to asbestos.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If you are an Owner/Builder please read the following disclosure and have your signature notarized.

**Florida Statutes, 489.103 (7)** State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor with certain restrictions even though you do not have a license. You must provide direct, onsite supervision of the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building, provided your costs do not exceed \$75,000. The building or residence must be for your own use or occupancy. It may not be built or substantially improved for sale or lease. If you sell or lease a building you have built or substantially improved yourself within 1 year after the construction is complete, the law will presume that you built or substantially improved it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on your building who is not licensed must work under your direct supervision and must be employed by you, which means that you must deduct F.I.C.A. and withholding tax and provide workers' compensation for that employee, all as prescribed by law. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

**OWNERS AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

I herby acknowledge that I have read and understand the above notice on this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
Owner/Builder Signature

State of \_\_\_\_\_  
County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
by \_\_\_\_\_, who is personally known to me or who produced \_\_\_\_\_  
\_\_\_\_\_ as identification.

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
Notary Public

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**2004 Florida Statutes, 713.135(6)** Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

**Time limitation of application:** An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the day of filing, unless such application has been pursued in good faith or a permit has been issued.; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extensions shall be requested in writing and justifiable cause demonstrated.

**Conditions of the Permit:** Every permit issued shall become invalid unless the work authorized by such permit is commenced within six (6) months after its issuance or if the work authorized by such permit is suspended or abandoned for a period of six (6) months after the time the work is commenced. Work shall be considered to be in active progress when the permit has received an **approved** inspection within 180 days.

\_\_\_\_\_  
Agent/Contractor's

\_\_\_\_\_  
Owners' Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date